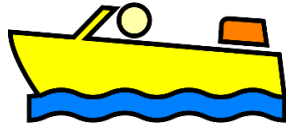




# Lake St. Croix Beach

## City Code Guides



<p>Permits for Boats Located on</p> <ul style="list-style-type: none"> <li>• Docks</li> <li>• Moorings</li> <li>• Shoreland</li> </ul>	<p>Rules For Dock and Mooring Structures</p>
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 651.436.7031  
 Fax 651.436.8310  
[www.lscb.govoffice.com](http://www.lscb.govoffice.com)

Water Levels: National Oceanic and Atmospheric Administration. [www.noaa.gov](http://www.noaa.gov)  
 Shoreland Park

Along with the many benefits and pleasures associated with living in this St. Croix River Community, there come responsibilities. Residents with boat permits visit the Shoreland Park on a regular basis. Thank you to all residents who voluntarily pick up and remove debris that can accumulate along the beach. The Shoreland Park, in the St. Croix Riverway District, is a sensitive area. It is the City's goal, through this and other publications, to assist residents to continue to be good stewards of the area in which they live and to offer guidance and assistance in keeping our park system a place to enjoy for years to come.

*City Code No. 900 as Amended  
 Approved by City Council 10.19.2020  
 Updated 12.01.2020*

## City Code Guide

### Permits for Boats Located on Docks/Moorings/Shoreland Park

- This guide is created by the City of Lake St. Croix Beach to assist its residents in understanding the rules for watercraft that are moored or docked in the Shoreland Park.
- This information is intended to answer the most common questions about boat permit rules.
- Also refer to the Dock and Mooring Structures City Code Guide for further information.
- The complete ordinances and resolutions governing the Shoreland Park may be viewed at the City Hall.

### Residency Requirement

Applicants must be a resident of the City of Lake St. Croix Beach. A Resident is defined as an individual who is in occupancy of property, at a minimum, from June 1 to September 1 of the current year. This does not apply to grandfathered permits.

### Permit Availability

- Pursuant to a long-standing agreement with the Army Corps of Engineers (COE), the City is authorized to issue 35 boat docking/mooring permits in the City's Shoreland Park. (These permits are in addition to 15 "grandfathered" docking/mooring uses in the Park that existed before the COE agreement, in many instances before the City was incorporated, which continue to be recognized by the City and the COE. These uses are subject to the same structural requirements as COE permit holders.)
- Based on availability, one permit will be granted to a resident. The permit would be issued for one boat and one structure (dock or mooring buoy).
- A resident with a boat permit buoy designation may also receive a shore boat permit. Shore boats will be stored at the base of the bluff or, at the discretion of the Park Technical Committee, at a designated distance from the shoreline when not in use.
- A resident with a boat permit dock designation may receive a dock boat permit. Dock boats must be stored out of the water, on the dock or elevated on an appropriate structure attached to the dock.
- Any resident may receive a shore boat permit without a boat permit.
- Dock and shore boats may not exceed 16 feet, except canoes and catamarans.

### Permits Renewed Annually

Those residents with a boat permit may apply to renew the permit annually. Permits that are not renewed are offered to residents on the waiting list.

### Permit Deferment

If the permit holder is not using the structure by June 15, the City may revoke the permit. The City Council may consider written requests for exception to this requirement. Contact the City Hall regarding a deferment request.

### Waiting List

- The City maintains a waiting list for residents wishing to receive a boat permit. When available, permits are offered to the first individual on the waiting list.
- Contact the City Hall for an application to be placed on the waiting list for a boat permit.
- This list is updated annually. A \$5 handling fee per year is charged to cover these costs.
- If a resident is offered a permit while on the waiting list and declines, they will remain on the top of the list until the next offer. If the resident declines the second offer, their name is moved to the bottom if they choose to remain on this list.

### Proof of Liability Insurance

**Boat Insurance:** Proof of insurance is required - \$500,000 minimum. Ask your agent to supply a Certificate of Insurance for this purpose. The City must be named as a certificate holder as related to watercraft, boats, docks, and moorings.

**Dock/Mooring Insurance:** Proof of insurance is required - \$500,000 minimum. This may be covered under the permit holder's homeowner insurance policy. The dock/mooring must be scheduled on the homeowner's policy.

**Shore/Dock Boat Insurance:** Proof of insurance is required - \$500,000 minimum. Small dock and shore boats may be covered under the homeowner's insurance policy.

### Co-ownership of Permitted Boats

- All co-owners must supply proof of liability insurance as stated above.
- Non-permit holders may own a boat with a permit holder.
- If a permit holder relinquishes their permit, the permit does not transfer to the non-permitted co-owner.
- Multiple permit holders may co-own a boat together.

## Clustering/Sharing of Docks

- Multiple permit holders may cluster to share one dock structure.
- All clustered parties must hold a valid boat permit.
- Clustering arrangements must be approved by the Park Technical Committee prior to set up.
- If a clustering arrangement dissolves, each permit holder can place their own dock or mooring, based on their structure designation, in the Shoreland Park in an open location as directed by the Park Technical Committee.

## Boat Registration

All boats must be registered in the applicant's name and Lake St. Croix Beach address with the State of Minnesota Department of Natural Resources. Registration numbers must be clearly displayed on the boat in accordance with Department of Natural Resources (DNR) regulations. The watercraft registration must be current - Call MN DNR at 651-296-2316 to check on the status of your registration. All watercraft must be maintained, safe, and operable for its intended use.

## City Permit Numbers

Docks, buoys, and boats will display the owner's permit number. These permit decals may be purchased from City Hall after the permit is approved by the City. The decals cost \$10. These decals shall be placed on the upper right-hand corner of the transom on boats; on the right-hand corner, beach side of the dock; placed visible above the waterline of buoys.

## Docks and Mooring Buoys

- The permit holder is responsible for providing the structure (dock or mooring buoy).
- No structure shall be installed without first receiving a permit from the City.
- All docks and moorings must be constructed to certain minimum standards. They must also be maintained in good condition.
- Call the City Hall for information on these minimum standards and before you purchase or construct a dock or mooring system. The Dock and Mooring Structure City Code Guide offers further information.
- Docks and access ramps must not exceed 25 feet onto City Shoreland.

*(At this time, all dock permits are being used. When a dock space becomes available, it will be offered to individuals who are currently on mooring buoys in the order of their seniority.)*

## Placement

The Park Technical Committee manages the placement of docks and buoys in the Shoreland Park under the direction of the Park Board and the City Council. Once a permit is issued, the resident will be offered the next available location according to the placement chart. The Dock and Mooring Structure City Code Guide offers further information.

## Non-Compliance

Failure to comply with any of the boat permit rules may result in loss of the permit or loss of the right to renew the permit. Any illegal structure or boat may be removed by the City, and these costs charged to the responsible party. Inspections will be scheduled by the Park Board without notice to the permit holders.

Any non-compliance will be addressed as follows:

1. Warning letter to Permit Holder and others, if necessary
2. Certified letter to Permit Holder if no response to No. 1
3. Citation to Permit Holder if continued non-compliance.

Disputes will be resolved per City Ordinance.

## Important Dates for Boat Permits

March 15	Deadline for applications. Send signed application, fees, and proof of insurance and registration.
March 16	\$75 additional late fee for applications received between March 16 and April 15.
April 19-30	Permits that are not renewed are offered to the next individuals on the waiting list.
June 15	All structures must be installed. All permitted boats must be on the buoy or dock. <i>(Council may change this deadline during high water events.)</i>
November 1	All structures must be removed from the River. Any illegal structure or boat may be removed by the City and these costs charged to the responsible party.

## Annual Fees

Boat on a Dock Structure	\$110	Shore/Dock Boat	\$25
Boat on a Mooring Structure	\$110	Waiting List	\$ 5

## City Code Guide

### Rules for Dock and Mooring Structures

- This guide is created by the City of Lake St. Croix Beach to assist its residents in understanding the rules and answer the most common questions about watercraft structures in the Shoreland Park.
- Also refer to the Boat Permit City Code Guide for further information.
- The following are the recommended minimum design and materials requirements for permitted structures placed in the Shoreland Park.
- Boat hulls, pontoons, roll-in docks, etc. are NOT ALLOWED as a Dock Structure in the Shoreland Park.
- Contact the City Hall for name of a Park Technical Committee member who will explain these design requirements in detail.

### Placement

- Contact the City Hall for the name of a Park Technical Committee member who will explain the available locations for placement of docks and moorings in the Shoreland Park.
- The Park Technical Committee manages the placement of docks and buoys in the Shoreland Park under the direction of the Park Board and the City Council.
- Once a permit is issued, the resident will be offered the next available location according to the placement chart.
- All buoys should be 100 feet apart. Any slipping or moving system must be reset when it floats within 80 feet of another mooring buoy or dock.
- Dock structures must have all poles secured in the riverbed at all times, regardless of river level.
- Dock or mooring structures cannot be placed in the Shoreland Park without a valid boat permit.
- Structures cannot be placed within the designated swim beach area.

### New Dock Structures

All plans for new docks must be submitted in writing with sketch and materials list to the City Hall and approved by the Park Technical Committee prior to permit approval and before placement in the Shoreland Park.

All treated lumber to be arsenic-free.

New dock structures installed after January 1, 2012 shall be built to the following City specifications:

### Dock Shape and Size:

1. Rectangle Shape
2. Size Requirement: Width = 8 feet to 10 feet Length = 30 feet to 50 feet

### Recommended Minimum Dock Materials and Requirements:

1. Flotation to be polyethylene, foam-filled Coast Guard approved floats. There shall be a minimum of 10 inches of freeboard between the top surface of the decking and the water.
2. Main dock structure shall be:
  - A. Option 1: Timber Dock  
The large timbers must be the full length of the dock. One of the following may be used.
    1. Solid wood poles must be a minimum of 9 inches diameter
    2. Dimensional lumber must be a minimum of 6 inches x 12 inches
    3. Cross members must be a minimum of 5 inches x 6 inches x width of crossbeam (2' centers). Crossbeams to be bolted through timbers.
  - B. Option 2: Steel Dock
    1. Steel frame dock must be the full length of the
    2. The side frames may be a minimum of 12 inches high.
    3. Cross members may be angle or tube cross beams (2 ft. centers) and welded in place.

## 3. Decking Options:

- A. 2 inches x 6 inches or 2 inches x 8 inches treated, cedar or redwood screwed to main structure.
- B. Skid Guard ¾ " marine grade
- C. Plastic wood dimension lumber with specific design plans.
- D. Other products if approved by the Park Technical Committee.

## 4. Dock anchoring system (minimum requirements)

- A. 45' long dock or less: Four – 4-inch poles x 20 feet with 5-inch pipe holders.
- B. 46' long dock or longer: Six – 4-inch x 20 feet with 5-inch holders or Four - 5-inch poles X 20 feet with 6-inch pipe holders.
- C. All pipes shall be Schedule 40, ¼ inch, thick wall pipe.

**Acquisition of Used Dock Structures**

- Any USED dock must comply with NEW dock standards and be approved by the Park Technical Committee BEFORE it is brought into the Shoreland Park.
- Before purchasing a used dock, you must contact the City Hall for compliance requirements.

**Existing Dock Structures**

Existing dock structures installed before January 1, 2012 shall be maintained as follows:

**Recommended Minimum Design Materials and Requirements:**

1. The decking shall be secured in place (no missing or loose boards).
2. There shall be a minimum of 10 inches of freeboard between the top surface of the decking and the water. Add additional or replacement flotation when necessary. Flotation to be polyethylene, foam-filled Coast Guard approved floats. Deteriorating open-cell foam shall be removed.
3. There shall be a minimum of four poles stabilizing the dock. Pole diameter to be adequate for size of dock to maintain its position.
4. When components of existing dock are replaced, they must meet NEW DOCK standards per above.

**New Mooring Structures**

All plans for new moorings must be submitted in writing with sketch and materials list to the City Hall and approved by the Park Technical Committee prior to permit approval and before placement in the Shoreland Park.

Design:

1. Traditional 3-Anchor System
2. Permanent Anchoring System
3. Mooring Pennant (Line from mooring buoy to boat) — minimum 5/8" line with a second safety line required
4. All mooring systems must be removed if permit is relinquished.
5. All buoys must be Coast Guard approved.

**Acquisition of Used Mooring Structure**

- Any USED mooring must comply with NEW mooring standards above and be approved by the Park Technical Committee BEFORE it is brought into the Shoreland Park.
- Before purchasing a used mooring, you must contact the City Hall for compliance requirements.

**Existing Mooring Structures**

Existing mooring structures shall be maintained as follows:

Design:

1. Traditional 3-Anchor System
2. Permanent Anchoring System
3. Mooring Pennant (Line from mooring buoy to boat) — minimum 5/8" line with a second safety line required
4. All mooring systems must be removed if permit is relinquished
5. All buoys must be Coast Guard approved